UNITED NATIONS

ST

Secretariat

ST/AI/350/Amend.1
31 January 1991

ADMINISTRATIVE INSTRUCTION

To: Members of the staff

From: Assistant Secretary-General for Human Resources Management

Subject: RENTAL SUBSIDIES AND DEDUCTIONS FOR STAFF AT DUTY STATIONS IN EUROPE AND NORTH AMERICA*

I. PURPOSE

1. The purpose of the present amendment is to introduce, with effect from 1 January 1991 and as a provisional arrangement, a revised rental subsidy scheme for staff at duty stations in Europe and North America, in accordance with General Assembly resolution 45/241, section III, paragraph 6, of 21 December 1990.

II. REVISION OF PERIOD OF ELIGIBILITY AND RATES OF REIMBURSEMENT FOR NEWCOMERS

2. Paragraph 11 (a) of instruction ST/AI/350 is replaced by the following text:

(a) The amount of the subsidy will be calculated by applying a reimbursement rate to that portion of the rent paid by the staff member (subject to a reasonable maximum rent level) that exceeds a minimum level (or individual threshold amount) defined in paragraph 13 below. The reimbursement rates applicable to that portion of the staff member's rent that exceeds the minimum level are as follows:

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* Personnel Manual index No. 3202.

READEX FICHE

Year	Newcomers %	Staff members affected by "force majeure" %
1	80	80
2	80	40
3	80	20
4	80	
5	60	
6	40	
7	20	

III. EFFECTIVE DATE OF APPLICATION AND ELIGIBILITY

3. The revised reimbursement rates and period of eligibility come into effect as from 1 January 1991, i.e., there will be no retroactive changes in implementation of rental subsidy arrangements for any period preceding 1 January 1991. A staff member who has arrived at a duty station on or after 1 January 1991 may qualify for newcomer subsidy, but only within the first seven years following arrival.

4. Staff members who arrived at the duty station within a period of seven years prior to 1 January 1991, i.e., after 1 January 1984, are also eligible for newcomer subsidy at the revised reimbursement rates with respect to the remainder of the seven-year period after 1 January 1991.